



THE CLASSICAL ACADEMY

BOARD OF DIRECTORS MEETING

MONDAY, APRIL 9, 2012, 5:00-10:00 P.M.

NORTH CAMPUS – TCA ROOM 2213 / 2214 (SECONDARY)

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.

MINUTES

- I. Call to Order (5:00 p.m.)
 - Meeting called to order at 5:05pm in the Colorado Room at TCA North.

- II. Pledge of Allegiance / Roll Call Est. Time: 5 min
 - Board members present: Dr. Cameron, Mr. Carter, Dr. Leland, Mr. Mast, Mr. Palmer, Mr. Pope, Dr. Woody.
 - 5:06pm Motion to move into Exec Session passed unanimously.

- III. Executive Session (5:05 p.m. Colorado Room) Est. Time: 55 min
 - a. Executive session pursuant to C.R.S. 24-6-402(4)(b & f) for the purpose of discussing personnel matters, and to receive legal advice on specific legal questions. To discuss TCA President's Role and performance, and to provide feedback to TCA President.
 - 6:05pm Motion to leave Executive Session passed unanimously.
 - Meeting moved to TCA North room 2213/2214 and public meeting called to order.

- IV. Comments from the Audience (6:00 p.m.) Est. Time: 5 min
 - Mr. Dustin Kimberlin and Mr. Darin Zaruba both expressed their concerns about the handling of the events and information over that last few weeks.
 - Mr. Fred Bacon shared his views on College Pathways, stating that he appreciates the discussions so far and thinks we need to move beyond current discussions to identify how campuses interact in general.

- V. Consent Agenda Est. Time: 5 min
 - a. Minutes: Mar 12
 - b. Feb Financials
 - c. Ops Report/Dash Board
 - d. Parent Survey
 - e. PE Curriculum Review (pulled from Consent Agenda)
 - f. Approval of Matters Relating to Personnel Actions
 - g. Student Fee Schedule
 - Motion to amend agenda to add Mar 20th Minutes to the Consent Agenda was made by Mr. Pope with a second from Mr. Carter. Motion passed unanimously.
 - Motion to approve Consent Agenda with the addition of Mar 20th Meeting Minutes and removal of PE Curriculum Review was made by Mr. Cameron with a second from Mr. Woody.

- Vote: Dr. Cameron – Aye, Mr. Carter – Aye; Dr. Leland – Aye; Mr. Mast – Aye; Mr. Palmer – Aye; Mr. Pope – Aye; Dr. Woody – Aye. Motion passes.

V. Discussion Agenda Items

- a. TCA Board Election Results Est. Time: 5 min
- i. Announce Next TCA Board Members
 - ii. Presenter: Tom Weston/Dr. Leland For: Information
 - Dr. Leland thanked all of the candidates for running and hoped that those who you will run again and
 - Mr. Tom Weston announced the 2012 board of direct election results: Dr. Jim Woody 334, Jim Kretchman 331, Ron Mast 191, Zoe Ann Holmes 175, Kim Rees 134, Billy Ramsdell 63, and Fred Bacon 53, with the result being that Dr. Woody and Mr. Kretchman elected to the 2012-2015 terms. Mr. Kretchman joined the board as a board member elect.
 - Mr. Swanson explained that 33.3% of TCA member families voted this year with 29% online plus 89 people voting in person.
- b. Awards Presentation Est. Time: 10 min
- i. John Irwin and Governor’s Distinguished Improvement Awards
 - ii. Presenter: Dr. Bohn For: Information
 - Dr. Bohn presented John Irwin Awards and Governor’s Distinguished Improvement Awards to TCA principals and thanked them and their staffs for their excellent results.
- c. TCA Board Training Module Discussion Est. Time: 15 min
- i. Next steps pertaining to Board Professional Development
 - ii. Presenter: Dr. Woody For: Discussion
 - The following five board training modules were assigned for review prior to the April 9th board meeting: Board Structure and Responsibilities; Board officer Roles and Responsibilities; Charter School Finance; Board Financial Oversight; Capital Improvements. Dr. Woody led a discussion about key points from these training modules, highlighting the need focus more on strategic issues in board meetings and ensuring we measure our board effectiveness each year.
 - The next training modules assigned are Sunshine Laws, Productive Board Meetings, Legal & Policy Issues, Communication, and Board Assessment.
 - Dr. Leland asked board members to read Speed of Trust (1st & 2nd chapters) and Good to Great for Non-Profits (1st chapter) for discussion in a future board meeting.
- d. College Pathways Est. Time: 20 min
- i. Consideration of a Board Statement regarding Curricular and Extracurricular Involvement between CP and TCA HS
 - ii. Presenter: Dr. Leland/Steve Wright/Hugh DiPretore For: Discussion/Vote
 - Dr. Leland read a proposed board resolution regarding College Pathways. Kirk Cameron read a proposed alternate resolution.
 - Motion to form a board sub-committee with at least the following membership Hugh DiPretore, Steve Wright, Dr. Bohn, Chris Carter, Kirk Cameron, an IPD representative, & a select number of parents to come back to the board in May 14th board meeting with a similarly formed document as a proposed resolution to the board using the board subcommittee process.
 - Dr. Cameron – Aye, Mr. Carter – Aye; Dr. Leland – Aye; Mr. Mast – Aye; Mr. Palmer – Aye; Mr. Pope – Aye; Dr. Woody – Aye. Motion passed.
- e. Current Year Budget Revision AY 2011-2012 (Recurring) Est. Time: 15 min
- i. Changes to current year budget
 - ii. Presenter: Mark VanGampleare For: First Read/Discussion
- f. Proposed Annual Budget for AY 2012-2013 (Recurring) Est. Time: 15 min
- i. Anticipatory Look at Next Year’s Budget
 - ii. Presenter: Mark VanGampleare For: First Read/Discussion

- Mr. VanGamble presented a draft budget for 2012-13 school year, proposing that \$6110 PPOR be used for the 2012-13 budget. This year's PPOR is \$6135 compared against a budget of \$6110.
- Current projection 2012-13 budget would allow for hiring director of security, adding a 1% raise pool, and possibly reducing 6th grade from 22 to 20 students or close to it.

g. 1st Floor Build-Out (and brief Board Tour) Est. Time: 25 min

- i. Review design/construction, cost, and special interest items
- ii. Presenter: Kevin Collins For: Information
 - The overall is on schedule and on budget, even with current change orders. The 3rd floor conversion will start immediately after graduation.
 - At 8:05pm, the board took a tour of the secondary basement build out construction.

h. Break (Approx. 7:55 p.m.) Est. Time: 10 min

- 8:35pm – the board returned to public session.

i. Development and Communication Update Est. Time: 10 min

- i. Endowment Review (Recurring)
- ii. February/March Initiative
- iii. Presenter: Jan Stump For: Information
 - Mrs. Stump stated that the Endowment is currently at \$456K and explained that the endowment investment policy is currently under review to see if what other type investments can or should be made.

j. TCA Service Initiative Prospectus Est. Time: 15 min

- i. Vision and Philosophy
- ii. Next Steps
- iii. Presenter: Peter Hilts For: Discussion
 - Mr. Hilts presented a draft proposal for TCA Service Initiative, including vision, benefits, ROI, examples of Colorado charter schools operating foundations, and scenarios of how this might look at TCA. Mr. Kretchman raised the question of how the TCA brand would be used. Dr. Bohn explained that he sees this like BCG or McKinsey, where they run a sound consulting practice even though there are varying results at the companies that use their consulting services.

k. Strategic Plan Update Est. Time: 10 min

- i. Progress on TCA Strategic Plan
- ii. Presenter: Dr. Bohn For: Information
 - Motion to move “L” to May and delay “M” & “N” to after the executive session passed via voice vote.
 - 9:35pm Break
 - 9:50pm Motion to move into Exec Session passed unanimously.

l. Board Meeting Schedule and Agenda Item Review (Recurring) Est. Time: 20 min

- i. 2012-2013 Board meeting Schedule
- ii. Presenter: Dr. Bohn For: Discussion

m. Board Communication Planned Est. Time: 10 min

- i. Items to include in Board communication
- ii. Presenter: Chris Carter For: Discussion

n. Future Board Meeting Schedules and Agenda Items Est. Time: 10 min

- i. Confirm next meeting dates and discuss any known agenda items
- ii. Presenter: Board Chair For: Discussion

VI. Executive Session (Approx. 9:20 pm) Est. Time: 30 min

- a. Executive session pursuant to C.R.S. 24-6-402(4)(b, f, & h) for the purpose of discussing student matter, personnel matters, including related high school principal, and to receive legal advice on specific legal questions. To discuss TCA President's Role and performance, and to provide feedback to TCA President.
- 12:46am Motion to move out of Exec Session passed unanimously.
- Motion to request resignation of Mr. DiPretore made by Dr. Woody and seconded by Mr. Pope.
 - Dr. Cameron – Nay, Mr. Carter – Nay; Dr. Leland – Nay; Mr. Mast – Nay; Mr. Palmer – Nay; Mr. Pope – Aye; Dr. Woody – Aye. Motion fails.
- Motion to put Mr. DiPretore on paid administrative leave, not to exceed 10 working days, to allow time for further internal review made by Mr. Carter and seconded by Mr. Palmer.
 - Dr. Cameron – Aye, Mr. Carter – Aye; Dr. Leland – Aye; Mr. Mast – Aye; Mr. Palmer – Aye; Mr. Pope – Nay; Dr. Woody – Nay. Motion passes.

VII. Future Agenda Items and Meetings

Est. Time: 5 min

- a. Open Forum Topic: Board Election Process Feedback—May
- b. Development and Communication Review (Information)—May—Jan Stump
- c. Current Year Budget Revisions (2nd Read/Vote-Recurring)—May Mark VanGambleare
- d. 1st Floor Build Out Update (Information)—May—Kevin Collins
- e. Parent Survey Summary (Recurring)—May—Kevin Collins
- f. Student Fee Schedule (Recurring)—May—Secondary Principals
- g. President's Compensation Plan and Objectives (Begin-Recurring)—May—Dr. Leland
- h. Auditor Engagement (Recurring)—May—Mark VanGambleare
- i. Quarterly Review—May—Mark VanGambleare
- j. TCA Board Training Modules Discussion—May—Dr. Woody
- k. Final Annual Budget AY 2012-2013 (Recurring)—May—Mark VanGambleare
- l. Planned Regular Board Meeting dates for 2011-12 school year
 - i. May 14th, June 11th
- m. Planned Special Board Governance focused meeting dates for 2011-12 school year
 - i. May 21st
 - ii. Mar 19 (Board Governance /Strategic Plan), April (TBD), May 21 (TBD)
- n. Planned Board Retreat 2012-2013 school year
 - i. July 27 and 28 2012 at the Hide Away or Community Bible?

XIII. Adjournment (Approx. 9:55 p.m.)

- 1:10am Motion to adjourn passed unanimously.